

## Meadowbank Public School P & C

### P&C Meeting : 17 Oct 2023

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**Venue:** School Staff room and on zoom

**Meeting commenced (time):** 7:30pm

#### **In Attendance:**

**On site:** James, Jemma, Oyu, Laura, Alison, Jessica, Darren, Eiad, Wendy, Lisa, Craig (taking minutes); staff – Ms Prada, Ms Crawford, Ms Houghton

**Online:** Mark, Richard, Hessam, Jami, Annisa, Anne-Maree, May; staff – Ms Imsieh

**Apologies:** Angela Inman

#### **Welcome: James**

- Welcomed all and acknowledgement of Country

**Minutes of the previous meeting accepted:** Jemma; 2nd: Laura (n.b. emailed to school community Oct 11, and received)

**Correspondence: Secretary** – Nil

#### **President's Report - James McCullough:**

**AGM is next meeting (Tuesday 21 Nov 7.30pm).**

Referendum Day (14 Oct) school bbq missed by voters, need to plan well in advance for fund-raisers next time.

#### **Treasurers Report – Oyu:**

**Notes / Highlights / Actions:** purchase of new Canteen freezer (\$5,607) now completed; freezer delivered and operational. Auditing in progress with liaison with Margie and Jemma.

Treasurer's Report was outlined by Oyu; report not accepted until it is tweaked and approved by P&C Exec, as suggested by James.

#### **Principal's Report: Cecilia Parada:**

*Morning routine:* changes now introduced, working well so far (providing more play space and options), will be continuously monitored.

*School site external use:* met with Marsden High Principal to discuss logistics. At this stage, hall only for external use, other areas under discussion; amplified sound requires headphones. New acoustic report being prepared and re-submitted before Christmas, hopefully will result in more flexibility regarding external use of school site.

*Principal's Community Hub:* on Friday 20 October, focusing on learning support programs with Ms Crawford, Ms Kim and Ms Parada; attendance and feedback welcome.

*School Survey:* being closed off on Friday, 50 parent responses so far.

*Wrap n Chat:* more parents needed to cover books and support school library.

#### **General Business:**

1. AGM next meeting (**Tuesday 21 November**). Please note the following:

- if members are not able to attend the AGM, they must submit apologies to the Secretary and indicate in writing if they are happy to accept nomination to a position or wish to nominate to a position.

James: all P&C roles declared vacant, positions to be filled; attend in person or on zoom to vote.

Alison: If positions not filled, what happens to P&C funds?

James: "I don't know, and I'm not sure I want to find out. I'll check with the Association".

## 2. Christmas Concert: Thursday 30 November 2023

Jemma: Ms Crawford 'boss' for concert preparations – band open to children, parents & friends. \$500 raised at last year's concert spent assisting school community families in need. Mark and James setting-up electronic donation option for this year's concert. Other P&C members to carry donation buckets on concert night. Acquiring 20 or so hi-viz "P&C volunteer" vests for use at this and other P&C fund-raisers discussed by meeting.

## 3. 2024 planning:

Jemma: distributed table of regular events throughout year. Addition of Father's Day stall mentioned.

Hamed: to encourage reading and full use of books, suggested 'book swap meet' as fund-raiser, 'street library' or asking parents to share / donate books to school. Strong support for 'book swap meet' idea for students (coin entry, 'bring one to buy one' rule).

May: this year's Dymocks book fund-raiser almost \$500 so-far. Last year Ms Grassi selected books purchased from funds raised, or children could vote to select books.

Ms Houghton: School library online 'Oliver and Orbit' search tool – use to reserve and borrow books. Outlined new school classroom book ordering and delivery process starting 2024 via 'LJ Harper'. Requires parents to order 'book pack' (average cost \$30) by 8 Feb 2024 using online payment portal, books delivered to student by 12 Feb 2024. Advantages: books received earlier in year; less heavy handling by school staff; parents see directly what books children are using in class. Need to monitor payment portal design so all children receive books in timely way.

Laura: Ryde library has 'book packs' (Hoopla?) available in different languages. Useful resource.

**Meeting: agreed to add book ideas to school newsletter.**

## 4. Share Our Space during school holiday:

Ms Parada: *Summer Holidays Infrastructure works*: likely delayed due to backlog, but school fencing has been ordered in preparation of holiday 'Share our Space' (not definite yet). On weekends (9am – 4pm) during school holidays. Not all school site will be available and entry will be via bottom gate (Gate 25).

### Q&A:

- School Swim classes: 38 Year 2 and 12 Year 3 students enrolled to participate - \$190 for 2 weeks.
- World Teachers Day (27/10/2023) fruit & cake platter prep by Lisa; \$150 funds **approved unanimously**.
- Volunteers Dinner (no date fixed yet) - \$40 per head funds **approved unanimously**.
- Meeting gratefully received bags of Vietnamese gift from Lisa.

### Items on Notice:

Report on funds raised at Christmas Concert.

Date for Volunteers Dinner.

Meeting closed (time): 8.46pm.

Next Meeting date: AGM, followed by regular meeting, 7:30pm Tuesday 21 November