

## Meadowbank Public School P & C

### P&C Meeting : 16 May 2023

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**Venue:**School Staff room

**Meeting commenced (time):** 7:30pm

**In Attendance:** Angela Inman, Cecilia Parada, Jemma Rollo, Alison Weirick, Mark Sze, Jenny Piao, Enich Erdene, Tuul, Craig Elliot, Cae M, Maryam Goodarzi, Laura Taylor

**Online** - Alexandra Crawford, Danielle Michaels, Syed, Enkhjin's mum, Amukhishig's parents, Eiad Yafi

**Apologies:** Margie Lim, James McCullough

**Welcome: *Jemma Rollo***

- Welcomed all and acknowledgement of Country

**Minutes of the previous meeting accepted:** accepted by Jemma, seconded by Jennie

**Correspondence: *Angela Inman***

-Thanks from a family for mothers day stall

-How do we speak to teachers? (see below)

**President's Report -**

- How P&C is supporting the school e.g. funding for after school sports, classrooms. We raise considerable amounts of money for our students and are spending it on significant opportunities including Science day and the sustainable art project
- Another idea - swimming program - staff are being consulted about this at the moment, to be raised at next meeting
- Parent Teacher communications -to be addressed by Cecilia Parada
- Hermitage Road - pathway - James is trying to contact school infrastructure and Marsden High P&C so that parents can agitate for change
  - Questions/comments re the Hermitage Road path - there needs to be a lot of pressure from the school community, media. We as taxpayers are paying for these supervisors, it's very dangerous. Police have been reviewing u- turns etc. Jordan Lane, Bernard Purcell, Jerome Laxale, Sarkis Yedelian need to be contacted

**Treasurer's Report: *not to be reviewed tonight due to bookkeeping issues. Sohag and Margie are meeting next week, this report will be circulated next week.*** Discussion ensued about what is to happen going forward  
Constitutional issues - The Constitution needs to be reviewed about this .

**Principal's Report: Cecilia Parada**

- Traffic, parking issues are a constant concern and discussion point with facilities, infrastructure managers. The school isn't calling police - they come as part of their rounds. Idea raised about having information session about parking, road safety
- Newsletter- data shows that there is a good percentage of parents reading the newsletter. Introduction of staff profile, classroom activities etc is popular
- Annual School Report - a lot of work goes into this. Please read the details about what our budgets are, staffing, initiatives, targets. On the school website for parent / community access
- Current enrollment is 661 students - there will be 665 tomorrow. Has been an influx in T2. Enrolment impacts on class sizes/staffing from the Dept of Education.
- Marsden HS is wanting to move their sign to the front of the school - essential for emergency vehicles. Font will be different, and there will be an arrow to indicate around the corner.

- Communication channels - school is still gathering information re options. Staff have been surveyed - teachers want to develop positive relationship and engagement with parents. Still ongoing discussions, principal to meet with P&C executive to discuss, aiming for a resolution end Term 2. A reminder that teachers are available at drop off and pick up.

## General Business

- a. Canteen - Craig Elliot .
  - Online ordering is going well with Woolies etc.
  - My school connect is remaining as our ordering system
  - 5 new volunteers - thank you! Craig working on an instruction sheet for canteen start up systems in case Jess or Kiyomi are unavailable
  - menu changes being looked at in response to parent feedback
  - canteen subcommittee has met recently, reconciling receipts etc. Will meet again soon.
  - parent suggestion to have an outside provider - p&c would like to manage the canteen for as long as we can.
  
- b. Uniform Shop - Mark Sze
  - still redeeming vouchers until end June
  - busy period - change to winter
  - thanks to new parent volunteers
  - looking at new suppliers due to challenges with delivery of polo shirts
  - 2nd hand shop runs monthly - if anyone has 2nd hand uniforms that are clean, resaleable, MPS uniform - please drop off to the front office any day
  - we have \$50,000 worth of stock - question re if we are insured for this
  
- c. Zone Cross Country - Angela Inman
  - thanks to WRR - kitchen, bbq, coffee machine
  - PSSA getting snow cone man
  - thanks to Jo from Cedrus - drinks and serviettes
  - thanks to Alison W - graphic design for the posters
  - Jess R to order supplies, put together snacks etc. Will be working on the day
  - parent helpers needed!
  
- d. Mothers Day Stall
  - thanks to Michelle Dawson for running the event, and May Whitaker for follow on
  - Thanks to staff for support
  - Thanks to Lisa Cameron for helping Michelle
  - Profit \$1200
  - for next year - streamline communication - and issues with online ordering.
  - there is some surplus stock in the canteen
  - discussion re doing something for mothers day and fathers day in future from the staff
  
- e. Sustainable arts project update
  - Nic, the artist has made a presentation to the school
  - collection happening this week
  - next week will be art making. All the year groups had different lists of what to collect
  - artwork revealed in Week 3 next term, Education week. Will be displayed in the school, open day event
  - This is happening thanks to Alison W and the funding of the P&C. All parents are encouraged to get involved and make suggestions!
  
- f. Science program - Macquarie University Junior Science Academy
  - incursion on site
  - Last week of Term 2/First week of Term 3. Courses selected by the staff

- Pilot program, \$20 per child for a whole day
  - approx \$14,000
  - Questions re costings: so far we are funding art (\$2.5K), pie warmer , class donations (\$5,400). School would request for science kits
  - Issue with not having treasurer's paperwork up to date was raised and discussed
  - Suggestion that the President calls the P&C Association advice be sought re this
  - Decision was made to abstain from voting on approving this spend until the books are in order -held over until next meeting yet planning for the days still OK to proceed
- g. Vacant P&C roles
- Treasurer needed ASAP: hand over from current treasurer will be provided. There is a bookkeeper to support
  - Auditor - question - if all else fails we could find an outside auditor. Far more stringent than a parent volunteer. We could reach out to Marsden for their auditor?
  - Secretary position will be vacated in Nov

**On notice for next meeting:**

- Final numbers and costing for JSA to be voted on
- Treasury reports for 3 meetings to be given
- communications b/w staff and parents
- funding swimming program
- Dymocks book week charity (May W)

Question re how canteen orders get to the classrooms : they get delivered to each floor in a woolies bag

**Meeting closed (time): 9:20pm**

**Next Meeting date: Tues 20 June, 7pm for 7:30pm**