

Meadowbank Public School P & C
AGM Tuesday 15 November 2022

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Venue: Zoom Meeting hosted by Danielle Michaels

Meeting commenced: 7:30pm

In Attendance via Zoom: Louise Imseih, Kim Houghton, Danielle Michaels, Margie Lim, Mark Sze, Jemma Rollo, Eiad Yafi, Sohag Hossain, James McCullough, Alison Weirick, Reema Rockey, Hiba, Csilla Blasko-Peredi, Eram

Apologies: Angela Inman, Jennie Piao, Alexandra Crawford

Minutes of the previous meeting accepted: Jemma Rollo, Seconded by Danielle Michaels

President's Report - Danielle Michaels

- *Welcomed all and acknowledge the country*
- *Noted her time in the P&C and the people she has had a chance to participate with*
- *Thanks to Jenni Cope and Louise Imseih for their leadership of the school and how they have advanced the school, as well as the transition to the new school. It has seemed relatively seamless; we are very grateful.*
- *Thanks to the P&C executive. The last 12 months has been around building community engagement – thanks in particular to Jemma Rollo for driving this community building.*
- *Thanks to the volunteers over the last 12 months for fundraising, including the PSSA cross country, wrap and chat's, BBQ's, mother's day stalls, as well as contributions from Alison Weirick (e.g. posters)*
- *Thanks to the uniform team incl. Mark Sze and the volunteers (Ean, Stephanie, Monika, Dani)*
- *Thanks to the canteen team for Jennie, Jess, Kiyomi, and the volunteers*
- *Thanks to Margie Lim for her efforts over 3+ years as Treasurer*

Auditor's Report & Treasurers Report: Margie Lim

End of October 2022, Last FY:

- Balance \$86K

- 2022 Financial Year
 - Canteen \$110K revenue
 - Uniform \$95K revenue
 - Fundraising \$12.5K revenue
 - School donations \$19,450
 - Total profit is \$35,000 excluding school donations, \$15,800 after school donations

Notes / Highlights / Actions

- Bank balance currently held at \$87k after taking into account the invoices and liabilities not yet due but committed of approximately \$28k
- YTD canteen sales total \$7k, 34% higher than last year with current profit of \$1k
- Uniform sales to date of \$1k
- Uniform stock on hand currently held at \$51k
- No fundraising in the new year. This will come through next year
- P&C membership - new financial year - can all members please pay \$2 fee. Currently we have 6 fully paid members.
- P&C donated gift of \$296 during the period
- Net Profit/(Loss) excluding school donation FY2022 \$35,256
- Total Net Profit/(Loss) FY2022 \$15,805

Funds At Bank

\$86K

Treasurer's Report was accepted by: Mark Sze, Seconded by James McCullough

Auditors Report: *James Thorpe*

James Thorpe has signed off the accounts and a written document was presented.

Auditors Report was accepted by: James McCullough, Seconded by Jemma Rollo

Principal's Report: Louise Imseih

- Next year there will be 26 mainstream classes and 1 support class
- Lights and power are now available to the Orange Cola. A portable sound system will be acquired for use there.
- The school building defect list grows longer every day, including the lack of grass on the oval – the end of the year may provide clarity on the grass area and what will happen with it as it's not a useable area.
- Had a few issues with payments from parents this year – the gymnastics class won't run next year due to a shortfall of payments. The shortfall for Dance2bfit was about \$2K. Party

Day also has a shortfall. The executive will have a rethink about what is manageable going forward with this shortfall expectation.

- Jemma Rollo noted that it's difficult to pay for school costs as the approval and payment processes are separated. Louise noted that Sentral will hopefully have both the permission and payment next year. This is being led by the Education Department.
- Mark Sze asked about how the school can follow-up with outstanding accounts. Louise noted that we can't ask families frequently and that there's a noticeable decline in the number of parents paying.
- Jemma Rollo asked if the effect of not paying can be communicated to the community. Louise noted that the current main channel for communication is the newsletter, and it isn't having the same impact as the previous paper version.
- Jemma asked what the kids will do instead of Gymnastics and Louise noted that they will be taught by their teachers.
- Reema Rockey noted that it can be difficult to keep track of outstanding accounts. Alison Weirick and Csilla Peredi-Blasko agreed.
- Louise noted that they are investigating what Sentral can do in terms of taking payment. There are other options that could be implemented as well. Louise noted that having a single amount payable across the whole year resulted in lower payments so they have split the cost down into separate payments.
- Csilla asked whether permission notes are being translated into multiple languages and whether this would help.
- Louise noted that they will investigate Sentral if it does not perform the necessary payment management, they will look at other options. This topic can be included in the next meeting.

Election of Office Bearers

Relieving Principal Louise Imseih took the chair to oversee the election of the P&C office bearers for 2023. Louise declared all positions opened.

Office	Nominee	Nominator	Seconded
President	James McCullough	Jemma Rollo	Danielle Michaels
Vice President	Jemma Rollo	Mark Sze	Danielle Michaels
Vice President	Mark Sze	Jemma Rollo	Danielle Michaels

Secretary	Angela Inman	Jemma Rollo	Danielle Michaels
Treasurer	Sohag Hossain	Margie Lim	Danielle Michaels
Executive Officer	Jennie Piao	Danielle Michaels	Jemma Rollo
Executive Officer	Eiad Yafi	Jemma Rollo	Danielle Michaels
Executive Officer	<i>TBC</i>	<i>TBC</i>	<i>TBC</i>

(TBC: To Be Decided)

- James McCullough was elected President unopposed and he accepted the role.
- Jemma Rollo was elected Vice President unopposed and she accepted the role.
- Mark Sze was elected Vice President unopposed and he accepted the role.
- Angela Inman was elected Secretary unopposed and she, through previous written communication, has accepted the role.
- Sohag Hossain was elected Treasurer unopposed and he accepted the role.
- Jennie Piao was elected as an Executive Officer unopposed and she, through previous written communication, has accepted the role.
- Eiad Yafi was elected as an Executive Officer unopposed and he accepted the role.
- Danielle Michaels, Csilla Peredi-Blasko, Alison Weirick, and Reema Rockey were asked but were unable to take an official role at this time but were happy to be involved with the P&C.
- Executive Role x 1 are Vacant.
- No Auditor for 2023 was elected at this time.

Meeting closed: 8:12pm

Next AGM Tuesday 21th November 2023 at 7.30pm.