

**Meadowbank Public School P & C**

**P&C Meeting : Nov 21 2023 (after AGM)**

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**Venue:**School Staff room

**Meeting commenced (time):** :7:55pm

**In Attendance:** Alison W, Mark S, Jenny P, James M, Jemma R, Laura T, Craig E, You T, Lisa T, Jessica C, Eiad Y, Hamed M

**Online -**, May W, Anissa K, Sohag, Richard Ford, Margie Lim, Tuul Natsagdorj

**Apologies:**nil

**Welcome:** Jessica Carozza

- Welcomed all and acknowledgement of Country

**Minutes of the previous meeting accepted:** Jemma; 2nd: James

**Correspondence:** *Laura Taylor*

Nil -

**President's Report** - Jessica Carozza

Thanks for the election and nomination

**Treasurers Report:**

[Notes / Highlights / Actions](#)

\* Bank balance currently held at \$121k after taking into account invoices and liabilities not yet due but committed of approximately \$15k.

\* Current period sales accounts for \$10k and YTD Canteen sales is 3% lower than last year.

\* Current profit \$2k is calculated due to timing difference between order date

\* Current period of Uniform sales is \$8.5 is 610% higher than last year. Major factor was "Kindy 2024-Orientation Days"

\* Uniform stock on hand currently held at \$49k and Stock in transit is 11k.

Fundraising

\* No fundraising event held during the period

Other income and expenses

\* P&C membership - we have 39 paid voting members from 01/11/2022 to 31/10/2023

\* Haven't received any interest income during the period

\* \$31.59 is returned from Workers Compensation payment for FY2023.

\* Other costs includes the cost of "morning tea" for World Teacher's Day

**Treasurer's Report was accepted by:** Eiad Y, seconded by James McCullough

**Principal's Report: Cecilia Parada**

- Share our Space: talked to Director Educational Leadership, if we open our space the public can get onto the High School grounds, we would need fencing first. Alternatively we can decide to open to external providers instead. Currently the school is not allowed to have external providers. What does the community ultimately

want? The Department of Planning and Environment (and council) advised the permissions would be sorted by the end of the year. Alison lamented that a lot of extracurricular programs were lost when the school moved. Cecilia suggested changing the outlook on what do we want to do and get it done rather than waiting for the general permissions to come through. Jemma asked if hypothetically a P&C member could open up the school ground on the weekend so the public can use the space. Cecilia will look into it.

- TAFE driveway: MEEP consulting group, just painting on a footpath not possible as TAFE would accept responsibility. Cecilia requested another meeting to discuss having footpath established through the official channels. Craig said it was also possible to walk through the building and that the other driveway has a footpath painted on. Cecilia advised that TAFE has reduced deliveries during peak times to improve safety.
- Additional pedestrian crossing: If P&C prepare proposal for a crossing on See St at IBS School Infrastructure will pass it on to the relevant section. James reminded that Jordan Lane offered his help in these matters.
- There is a lot of planning for 2024: Budget, Programs, Strategic Improvement Plan, etc; Assessments and reports are nearly finished and will be coming out in week 10
- Welcome to incoming executive: the diverse group with strengthen the P&C, communication is the key.
- Book Packs: The school has purchased the book packs for 2024, this will be reflected in the school accounts. Every child will receive the books, regardless when the account is paid. The P&C has funds to help struggling families. Jemma noted that someone else will need to look after these fund in 2024.

#### **General Business:**

- (a) Christmas Concert: High vis vests and buckets will be borrowed from the school. Mark will prepare QR code / cube. Volunteers to collect donations: Jemma, Mark, Craig, James, Hamed, Eiad, Jenny
- (b) Volunteer Dinner: dinner to start at 6.30pm; budget \$40 per head; 15 people RSVP'd
- (c) PSSA T Shirts: Some shirts quite worn, parents want to buy them new. Jemma and Cecilia will set this up to enable parents to buy the shirts outright. The design will not be changed for now.
- (d) Footpath: (Hamed) The traffic flow along Rhodes St has worsened due to increased construction work, can the work be limited during peak hours? Cecilia advised we need to be careful to not disrupt the works finishing as soon as possible.
- (e) (Hamed) Was there any follow-up to the buses from the old site to the new? The idea came from Eiad and wasn't feasible. Laura suggested discussing walking buses with the local community on Porter Street. Cecilia noted that the change of the morning routine has also had a helping effect on the traffic situation.
- (f) School Fun Day: (Laura) Will the inflatables be sufficiently secured? Cecilia stated that the risk assessment had to be sent to the Director for approval. She confirmed that all inflatables must be thoroughly anchored to the ground.

#### **Questions on Notice:**

Richard will look into setting up a community help hub to share free resources

#### **Meeting closed (time)**

8.54pm

**Next Meeting date:** Tuesday 20 February 2024