

Meadowbank Public School P & C

P&C Meeting Tuesday 15th March 2022

Thistle Street RYDE P: 9809 F: 9807 Email: meadowbank.pandc@gmail.com
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Venue: Zoom Hosted by Danielle Michaels.

Meeting commenced 7:30pm

In Attendance: Louise Ismeih, Mark Sze, Alexandra Crawford, Jemma Rollo, Kimberely Lear, Margie Lim, Danielle Michaels, Mark Fenech, Grishma Rupani, Angela Inman, James McCullough, Rohan Sabouri, Noemi Veneracion, Jack Lee, Zidane Ali, Katrina Zhang, Che Tran, Rhye Claydon, Jenny Piao, Leanne Karapetian, Altansuvd Enkhsetseg, Jacqueline Cheng, Rebecca Han, Alison Weirick, Amanda Wu, Salma Ashfaque, Yufu Zhang, Tsend-Ayush Shagdar, Gary L, Josie Lee, Mrs Lin

Apologies: None

Minutes of the previous meeting accepted:

- November AGM Minutes
 - Minutes not distributed – action to carry forward
- February Minutes
 - **Accepted by:** Jemma Rollo & Mark Sze

Correspondence: None

Presidents Report – *Danielle Michaels*

- Last month focused on the new school
- Danielle Michaels has taken a walk through the new school and outdoor space and is excited about the new spaces
- Noted concerns:
 - Gates between the two schools and the possible engagement between students
 - Accessing the site safely
 - § See Street crossing due to go in but not yet ready
 - § Danielle Michaels is pushing the relevant parties to move forward with the path around Hermitage Rd
 - § Noted no crossing across Rhodes Street and Mellor Street

- § Noted Constitution Rd and Bowden Street has limited pedestrian access at the moment
- § Suggested finding out how many students live on the Northern side of Victoria Rd – action required

Treasurer's Report – *Margie Lim*

- Bank balance currently held at \$102k after taking into account invoices and liabilities not yet due but committed of approximately \$22k.
- Canteen
 - YTD Canteen sales of \$32k is 6% higher than last year.
 - Workers compensation insurance submitted and paid in March 2022.
 - YTD current profit of \$5.3k.
- Uniform
 - YTD Uniform sales of \$45k is 58% higher than last year. Current sales include invoicing of \$5k to University of Newcastle.
 - YTD costs includes \$5k of late invoice received in December from Golden Leaf relating to prior year.
 - Uniform stock on hand currently held at \$30k.
- Fundraising
 - December 2021 Council election day BBQ raised total of \$3,510.
 - Entertainment book income received to date of \$14.
- Other income and expenses
 - P&C membership - 23 voting members (Double last months!). Thank you to parents who joined and paid membership fee since our last meeting.
 - YTD other costs includes end of year "Thank You" dinner.
- **Accepted by:** James McCullough & Mark Sze

Canteen Report: None this week

Uniform Report: None this week

Relieving Principal's Report – *Louise Imseih*

- Noted recent activity includes:
 - CPR / Anaphylaxis training
 - Looked at Maths assessments
 - First Aid Training – will be 3 staff members that are First Aid Trained at the school
 - Education Department is releasing 3 new policies that affect how the school manages behaviour, disability, and restrictive practices – this will be elaborated on at a later stage

- Mark Fenech discussed extracurricular activities:
 - Primarily teacher-led, some are by external providers
 - Presented a timetable of activities
 - Noted that a lot of activities will be relaunching due to disruptions from COVID
 - Activities discussed:
 - § Sydney Academy of Chess
 - § PSSA sports like T-ball, Cricket, Volleyball, Softball
 - § Maths Olympiad (referrals)
 - § Choir
 - § Junior Orchestra
 - § Chess Club (more informal)
 - § SRC Meeting
 - § Dazzling Dance (Year K-2) due to start
 - § Debating (Year 5-6)
 - § MEE Club (Year K-6) Singing
 - § Maths Olympiad (referrals)
 - § Taekwondo (Year 3-6)
 - § Recorder
 - § Senior Orchestra
 - Alexandra Crawford spoke about the Junior and Senior Orchestras
 - § Noted that Junior / Senior is not age based, its capability based
 - § Senior Orchestra have a small opportunity to go to the Opera House
 - § Fees involved
 - Questions from attendees:
 - § Angela Inman asked if Drama is returning
 - Louise Imseih noted a restriction that the only place that can be hired out to the community is the Hall (which is currently used by before and after school care)
 - It's on hold at this stage
 - § Angela Inman asked if Robotics is returning
 - Mark Fenech noted that he would like to bring it back for Term 2
 - Noted it is Stage 3
 - § Grishma Rupani asked how to sign up to the extracurricular activities
 - § Mark Sze asked years for SRC
 - Mark Fenech noted it's Years 2-6
 - § Jacqueline Cheng noted that there's a trial for the Chess in this week's newsletter

General Business:

- P&C roles to be filled (Secretary, Treasurer, Canteen Co-ordinator)
 - Jemma Rollo discussed the importance of the roles for the school and the main reasons to sign-up for roles:
 - § Sense of community

- § Getting to know the staff in the school
 - § Having a say in what happens at the school
 - § Your kids can see that you value the school and the school community
- Margie Lim added the benefit of getting to know other parents
- Jemma Rollo discussed the canteen co-ordinator role:
 - § Canteen provides important funding for the P&C which allows the P&C to invest in the kids
 - § Would be challenging for the P&C to continue to run the Canteen if we don't have a co-ordinator, which may mean it needs to be outsourced
- Margie Lim noted the following responsibilities regarding the Treasurer's role:
 - § All finances for the P&C – funds coming in (Canteen and Uniform) and fund raising
 - § Financial obligations: Insurance, workers compensation
 - § Payroll
 - § Finance report for the P&C meeting
 - § Banking reconciliation
- Margie Lim noted to contact her for more information
- Jemma Rollo noted that support will be provided for the new roles
- Danielle Michaels asked if there were any volunteers for:
 - § Secretary
 - Danielle Michaels nominated Angela Inman
 - Angela Inman accepted the nomination
 - Hands-up by: Danielle Michaels, Mark Sze, James McCullough, Margie Lim, Alison Weirick, Jenny Piao, Leanne Karapetian, Jemma Rollo
 - § Treasurer
 - No nominations and no self-nominations
 - § Canteen Co-ordinator
 - Duties meeting, menu, seasonal changes, trialling new items, approving timesheets, main conduit to the P&C, dealing with the online platform (myschoolconnect)
 - Jemma Rollo asked those in the meeting to speak to other parents
 - Jenny Piao is interested in the role and asked about the availability required
 - Danielle Michaels noted it was flexible around the ability of the person
 - Jenny Piao will email Danielle Michaels to discuss the role
- Fundraising
 - Danielle Michaels noted that the Mother's Day items to sell are being arranged by Lisa Cameron
 - Alexandra Crawford noted that there was a suggestion that the canteen could sell Tea, Coffee, Cakes on the first day of school in the new school when the parents are attending (staggered)

- School information session
 - Alexandra Crawford noted the 22nd and 24th March information sessions are fully booked and hopes they will open more slots. It is run by the project team that built the school.
- New School Welcome
 - Alexandra Crawford noted that parents will be attending, in staggered stages and will have the opportunity to see their child's classroom

Meeting closed 8:30pm. Next Meeting Tuesday 17th May, 2022 at 7:30pm.