

**Meadowbank Public School P & C**  
**Association Tuesday 18th February 2020**

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**Venue:** Bennelong Kindergarten Class Room, Meadowbank Public School  
(Due to power outage in Staff Room)

**Meeting commenced 7:32pm**

**In Attendance:** Danielle Michaels, Ankur Sinha, Margie Lim, Angela Inman, Christie Janda, Louise Imseih, Ali Crawford, Chi Zse, Lisa Cameron, Christoph Kaufmann, Jemma Rollo, Neelam Dalal, Jia Gu, Sung Lee, So Ra Lee, Shenghue Gu, Jorge De Deijo, Jocelyne Amayina, Sadia Obaidullah, Shivendra Bhatia.

**Apologies:** Zoe Williamson, Jo Balta, Rashi Srivastava, Annabel Daley, Archana Koirala.

Minutes of the previous meeting accepted by Danielle Michaels and seconded by Christie Janda.

**Action arising from previous meeting:** NIL

**President's Report - Danielle Michaels**

Welcome everyone to our first P&C Meeting of the year.

Thank you to those that attended the Meet the Teacher night and the Welcome Night.

We had a great turnout despite the rain.

Thank you to Ankur and Christie for organising the nibbles and to everyone else that helped on the night.

And thank you to Mark Sze for taking over the Uniform Shop Coordinator.

**Correspondence:**

Westpac statement, Mother's Day Stall catalogues, Uniform shop catalogues.

**Treasurer's Report:**

Margie Lim submitted the Treasurer's Report for the Period 20 November - 18 February 2020. Summary as follows:

**Funds At Bank**

Westpac Cheque A/c per BS	\$22,368.76	
Approved Transfers Outstanding	\$5,433.00	
Liabilities	\$1,489.61	
Westpac Cheque Account (net)		\$15,446.15
Westpac Investment A/c per BS		\$50,887.95
<b>Total available as present</b>		<b>\$66,334.10</b>

**Notes/Highlights/Actions**

- 1 Quickbooks subscription is direct debit from P&C Westpac account
- 2 Donation of \$5,000 for school equipment pending
- 3 Classroom donation of \$500 per class pending - totalling \$11,500 (23 classes)

Margie Lim put forward a motion to donate \$500 to each class.  
Second by Danielle Michaels and Angela Inman.

Treasurer's report was accepted by Christie Janda and seconded by Danielle Michaels.

### **Principal's Report 18 February 2020**

We have a new graduate appointment of Lucy Jeong and Katherine Kutis is now a permanent member of staff.

Noelene Steele our librarian is still on leave until the end of the term.

Changes to the assessment tool used by staff to report to parents was presented by our assistant principal Mrs Crawford. The school is moving to an online application called SENTRAL to create student reports.

We are making slight changes to the use of space at lunchtimes. There are now two inside passive play spaces staffed by teachers. We will continue to assess the use of outside space leading up to next year possibly changing to staggered breaks to manage the lack of outside space.

A new policy from the department of education regarding students using devices at break times instructs schools to discourage devices unless for specific educational purposes. A policy has now been modified to adjust for our school setting.

Year 5 will no longer attend the end of year function for year 6 as there are too many students across the two grades. This is more in line with what other schools do in regards to the year 6 farewell. We will notify year 5 students as they will continue to support fundraisers during the year.

Suggested to parents to possibly offer video conferences for information sessions that parents are unable to attend.

Check whether the P and C are still donating \$500 per class for this year.  
Discuss Easter Egg Raffle being taken over by the P and C as their fundraiser.  
Update on playground equipment being repaired and modified starting next month.

Louise Imseih-Relieving Principal

### **Canteen Report:**

NIL to report.

Thank you to Jess who helped run the canteen on the Welcome Night.

**Uniform Shop Report:**

The Uniform Shop will now be open on Wednesday mornings.

A new long sleeved shirt will be arriving soon.

Thank you to Mark Sze for taking on the Uniform Shop Co-Ordinator role.

**General Business****Resources - Sport**

Danielle has asked Mrs Emeleus about updating sporting equipment for PSSA.

A new Softball, T-ball & Cricket kits are urgently needed as the old kits are falling apart.

Also Tiger Tag equipment is needed.

Danielle moved a motion to contribute to PSSA sporting gear at an estimated cost of \$1,500. Seconded by Christie Janda and Ankur Sinha.

Ms Imseih has mentioned that a balance beam will be installed in the playground to replace the monkey bars along with a spider web.

No funding for After School Sports this term.

**Music - School Band?**

Mrs Crawford has mentioned that the issue is space and looking for someone to run the band. The cost would be roughly \$300 per hour for an outsider to come in and teach the children. Hopefully with more room at the new school, we can make this happen.

Parents can also look into the Music Bus that attends the school on Monday and Tuesday afternoons.

**Mothers Day Stall**

We have only had 5 parents come to us with ideas from their own businesses and willing to donate/sell items to us. Danielle to look for more options.

All items will be at a set price of \$10.

Looking for helpers to wrap and sell items at the stall.

Danielle and Christie to coordinate the stall.

**Fundraising Ideas**

With no elections coming up this year so we need to brainstorm.

Ideas are:

- Bush Dance one evening at school. With a food stall of different cultural foods. Would

ask families to donate a plate. Early Term 2?

- Colour Run but space at school is an issue. Considering asking Council if we can hold it at Meadowbank Park?
- Father's Day Stall or a bbq this year.
- Bunnings Sausage Sizzle? Would need lots of volunteers. (Lisa to look into it)
- Trivia Night
- Rebate for collecting old mobile phones.
- Bake Sale
- Movie Night - costing was far too high and also the issue of space.

### **Easter Egg Raffle**

P&C will be taking over the Easter Eggs Raffle from the school.

All donated items to the canteen and gift baskets will be made up.

More info to come.

### **Clean Up Australia Day**

The School will be participating in Clean up Australia Day.

Teachers and Staff will again remind the children to pick up their rubbish.

Unfortunately there isn't any space for a yellow recycling bin.

*Eco Warriors to meet this week to discuss waste free lunches.*

### **Happy Birthday Meadowbank**

The 70th Year Celebration of Meadowbank Primary School will be held sometime in term 3.

### **Other**

Danille to send out a survey monkey to parents about what they want from the P&C.

Survey to go out in different languages.

**Meeting closed 8:40pm. Next Meeting 17 March, 2020 7.30pm**